

HAVEN

MORTGAGE

CONSTRUCTION LOAN CHECKLIST

Below is a list of items that will be needed in order to process your mortgage. Originals are not required, copies can be e-mailed or uploaded to our website.

- Application**
 - Borrowers Authorization**
 - Driver's License**
 - Pay stubs**- most recent 30 days' worth.
 - Tax Returns**- most recent 2 years. If you are self-employed, please include business returns from the most recent 2 years as well.
 - W-2's**- most recent 2 years. (1099's, if applicable)
 - Bank Statements**- most recent bank statements from all checking, savings and investment accounts (401K, IRA's, etc).
 - Builder Contract**
 - Floor Plans** (PDF copy)
 - Lot/Land Closing Statement** or Purchase Contract if not yet owned
 - Lot/Land Survey** (PDF copy)
 - Voided Check**- to set up auto debit of monthly interest payments.
 - Appraisal Fee**- you will be contacted for payment at the time of order.
- If applicable**
- Child Support**- divorcee decree is required to prove income and/or payments (all pages).
 - Contract or listing agreement** on current/departure residence